**.30Bottisham Medical Practice Patients’ Participation Group**

 **Committee Meeting at The Surgery**

**6.30pm 27 September 2023**

**MINUTES**

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| 1. | **Present:** Steve Gilson (Chair), Christopher Welton, Janet Aves, Sarah Brown, Carolin Tidbury, Jenny Langdon. Steve welcomed Victoria Hodges, new Practice Manager, to the meeting.Apologies: Dr Keith, Claire Daunton, Nadene Cundell..  |
|  2.  | **Minutes Approved and Matters Arising:** Message on Script re possible new members. No progress to date.Car Service see Item 6. |
|  3. | **Practice Update:** Dr McGrath has left the Practice**.** Dr White is now in post. Trying to encourage patient usage of the Pod. Looking at whether more appointments can be booked ahead and not just on the day appointments, this to be discussed with partners.Continuing need for 5 day turn around for repeat prescriptions as there are still delivery issues. |
| 4.. | **CAPG/Healthwatch:**Steve reported meeting due at Milton Health Centre with Healthwatch. |
| 5 | **Treasurer’s Report**: £227.22 in account. Farewell cards had been sent to Dr McGrath and Rowena Pilsworth. |
| 6. | **Car Service/Bus Service Survey:** Still on hold. No further volunteer drivers have come forward. The Parish Council are assessing the bus routes and request a survey as to how many patients are affected by the limitations in the bus service as we are still not able to provide the car service. Steve and Vikki to sort out how a survey could be managed. |
| 7. | **Meetings:** It was decided to postpone the 27 December meeting to January either the fourth Wednesday or Thursday to be decided along with the possibility of using Team as well as face to face. Christopher requested a further meeting prior to the AGM in April. |
| 8.. | **Publicity, Website and Commmunications.** Carolin asked if the moving notice screen could be assessed and improved. Vikki will investigate. |
| 9.. | **AOB:** None |
| 10. | **Future Meeting:** Either Wednesday 24 or Thursday 25 January 2024 6.30pm to be decided and with possibility of Team as well as face to face. |