**Bottisham Medical Practice Patients’ Participation Group**

**Committee Meeting via Zoom 2pm 25January 2023**

**MINUTES**

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| 1. | **Present on Zoom:** Steve Gilson (Chair), Christopher Welton, Janet Aves, Sarah Brown, Nadene Cundell, Chloe Baker, Jenny Langdon, Michael Samuels Medical Student.  Apologies: Rowena Pilsworth, Carolin Tidbury, Christine Bryant |
| 2. | **Minutes Approved and Matters Arising:**  Message on Script re possible new members not yet activated...  Car Service see Item 9.  Meetings will be held at 1.30pm to enable Rowena to attend when available.  Steve is looking into the purchase of a raised toilet seat for the accessible toilet. |
| 3. | **Practice Update from Dr Keith:**  Staffing: A very experienced GP Dr Judith Shelley is joining the Practice to work Tuesday- Fridays with a special interest in care homes. Jo has been appointed to admin staff as deputy to the Practice manager and to deal with accounts. More physiotherapists will be available locally. Dominic and Imogen, new medical trainees will be working here.  Appointments: To counter the adverse press reports Dr Keith pointed out that whilst the GMC advises GPs to see 25 appointments per day, she recently saw twice that number in one day. With just ten minutes for each appointment it seems that some patients have unrealistic expectations, thus leading to delays for other patients..  Dispensary: This are still short of staff having lost an experienced dispenser to promotion elsewhere. Sadly the staff get a lot of abuse mainly due to delays in getting the medication which is a struggle to obtain and not their fault. The dosette boxes are now being prepared at Fulbourn to ease staff pressures here.  Strep A infection: This seem to be now passing, but it necessitated the use of a lot of antibiotic medication. |
| 4.. | **CAPG/Healthwatch:** Steve has meetings over the next week and will report back. |
| 5 | **Treasurer’s Report:** Credit balance of £196.40 following a generous donation.. |
| 6. | **NAPP:**  We had been members of the National Association for Patient Participation since we first formed. However this has changed and we felt we did not gain from it nor did we contribute so agreed not to renew membership this year. This will save the Practice money |
| 7. | **AGM Date:** To be held by Zoom on Wednesday 26 April, possibly at 1pm, after discussion with Rowena. |
| 8. | **Cake Staff:** It was suggested that we hold a cake stall at the Wilbraham Farmers Market where they have a stall for community use. Agreed to try this and Steve will discuss details with Rowena. |
| 9. | **Car Service:** Much discussion about this which would need to have a fresh start. The call for this was much reduced before the pandemic, however now the bus services have been cut down there may be renewed need. Suggestion made that it could be limited to 1 or 2 days per week. It is unclear how many previous drivers are still willing or indeed fit and able to resume and screening of any new volunteers, if they could be found, would be necessary. A small committee group will need to look into this.in more detail.. |
| 10. | **Publicity, Website and Communication:** The dispensary manager has asked us to thank patients for their patience over the dispensary difficulties.  Sarah reminded us of the weekly Wicken Walk, which was publicised in the November magazine article and could be repeated.  Chloe gave the next Veterans Coffee morning as 1 March and this to continue on the first Wednesday of the month.10 -11 at Anglesey Abbey café for social reasons and not for.discussion.about trauma. |
| 11.. | **Any Other Business:** Nadene asked why X rays taken at Newmarket can’t be relayed electronically to the Surgery. Steve to check this out with Rowena. |
| 12.. | **Future Meetings:** 1.30pm, 22 March. AGM 26 April, 24 May 2023 |